



CITY OF HOUSTON

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Mayor

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January 23, 2015

SUBJECT: Letter of Clarification No. 2 to Invitation to Bid No. S19-L25212 for Truck-Mounted Crane Rental Services for the Department of Public Works and Engineering

TO: All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- To revise SECTION "B" Scope of Work/Technical Specifications.
1. Remove page 8 of 37 and replace with the revised page 8 of 37 marked, revised January 23, 2015.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

Roy Korthals

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Procurement Specialist
Strategic Procurement Division
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Attached: Revised Page 8 of 37, marked "Revised January 23, 2015"

END OF LETTER OF CLARIFICATION 2

paid only of those holidays observed by the City of Houston. Under no circumstances shall the Contractor change overtime or holiday rate to exceed 1.5 times the hourly wage rate of the equipment operator.

6.0 RESPONSE TIME:

- 6.1 Non-Emergency - Response Time 4 hours **depending on the size of equipment.**
- 6.2 Emergency Response within 2 hours.
- 6.3 Non-Emergency: Equipment shall arrive at the location within four (4) hours upon receipt of a call, email/fax, or work order from the ordering department. A work order number shall be given by the City of Houston supervisor to the Contractor prior to the start of work.
 - 6.3.1 **The minimum rental period for a 30-ton Truck Mounted Crane is four (4) hours.**
 - 6.3.2 **The minimum rental period for a 65-ton Truck Mounted Crane is six (6) hours.**
 - 6.3.3 **The minimum rental period for a 80-ton Truck Mounted Crane is six (6) hours.**
 - 6.3.4 **The minimum rental period for a 100-ton Truck Mounted Crane is six (6) hours.**
 - 6.3.5 **The minimum rental period for a 150-ton Truck Mounted Crane is eight (8) hours.**
 - 6.3.6 **The minimum rental period for a 200-ton Truck Mounted Crane is eight (8) hours.**
- 6.4 The City shall send its request to rent equipment to the contractor via e-mail or fax, and the contractor shall be required to notify the City of the availability of the requested equipment, within twenty-four (24) hours of receipt of the request. Upon receipt of confirmation of the availability of the requested equipment, the City shall confirm the order to the contractor via e-mail or fax. The contractor shall then be required to deliver the requested equipment to the designated City location within four (4) hours **or depending on the size of equipment allowed time as stated in the scope**, of receipt of confirmation from the City.
- 6.5 Upon arrival of the equipment, Contractor and designated City personnel shall conduct an inspection of the rented equipment and shall note any and all visible deficiencies of the equipment through a rental unit condition deficiencies report or similar contractor form at the beginning of the rental term and at the end of the contract term.

7.0 DELIVERY REQUIREMENTS:

- 7.1 All equipment shall be rental ready for rental services when delivered.
- 7.2 All equipment shall include a certified operator.
- 7.3 Prior to rental of equipment, Contractor shall be responsible for furnishing all maintenance and services, such as lubrication, servicing, licenses and registration fees, parts and supplies, and other operational expenses. During this process, Contractor shall not require the City to defray any of these expenses.
- 7.4 All equipment rented, including long-term rentals, shall be fully maintained by the Contractor including lubrication and all repairs.

8.0 MAINTENANCE AND REPAIRS:

- 8.1 The Contractor shall immediately replace broken equipment within twenty-four (24) hours of the City's initial call.
- 8.2 The Contractor shall provide the City an approximate date and time to expect the rental equipment. For additional or unexpected delays, Contractor shall notify City personnel immediately for delivery updates.
- 8.3 The City shall be credited for time spent waiting for the replacement equipment from the total amount of equipment rental time contracted.
- 8.4 All major repairs due to breakdown while equipment is in rental status shall be the sole responsibility of the Contractor.
- 8.5 Contractor shall perform monthly maintenance checks on rentals exceeding thirty (30) days. Long-term rentals shall be fully maintained by the Contractor, including lubrication and all